



ATTORNEYS FIDELITY FUND

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## SCOPE OF PROPOSAL CONTENT – INTERNAL AUDIT SERVICE

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1. Proposers should have a minimum of 5 (five) years experience in the provision of internal audit services.
2. Provide particulars of the qualifications and experience of named individuals who will provide the service under this engagement.
3. If available, a firm brochure should be submitted.
4. Provide at least 2 (two) references as well as the name, agency, address and phone number of each referee.
5. In one page or less, submit why the Fund should consider the firm.
6. Disclose any potential or actual conflicts of interest.
7. Provide a cost estimate for a quarterly 3-day internal audit.
8. Provide particulars of your affirmative action plan/equal opportunity status/BBBEE certification.

ENHANCING PUBLIC TRUST IN THE PROFESSION